



Wilder PTSA BOD Meeting Agenda – FOR RELEASE

September 11, 2025, 7:00pm • Location: Wilder Library

1. Call To Order: 1 minute 7:01PM

- We are making an effort to keep meetings efficient and running no more than one hour; when a topic hits its time limit, we will put it in the “parking lot” and revisit it once we’ve made it through all items on the agenda
- How to make a motion for a vote

2. President’s Report: 15 minutes

- Welcome and Thank You’s
- Open Positions
 - Board of Directors: VP of Community Events
 - Chairs: Emergency Preparedness - , Traveling Museum – **Lauren M**
- Presentation of 2025-26 Board Nominees
 - Quick Introduction: Name, position, kids and grades, years on the BOD/Committee, and one thing you’re up to when you’re not volunteering
 - Vote into Board:
 - ♣ Nicole W, President
 - ♣ Danielle S, Executive Vice President
 - ♣ Jamie Bs, VP of Communications
 - ♣ Evan M, VP of Ways and Means
 - ♣ Bethany M, VP of Volunteers
 - ♣ Clara D, VP of Enrichment - During School
 - MOTION to vote in the above listed individuals to their respective Wilder PTSA Board Positions for School Year 2025-2026.
 - ♣ MOTIONED: BECKY G
 - ♣ SECONDED: YES

♣ DISPOSITION: PASSED UNANIMOUSLY

3. Executive Vice President's Report: 3 minutes

- Lake Washington PTSA Council Meeting Report from September 4, 2025
 - Dr. Holman, LWSD Superintendent reviewed the district's 4 goal Strategic Framework: Equitable & Just Systems, Inclusive & Rigorous Learning; Integrated Sustainability; and Operational Excellence
 - LWSD Foundation reported an increased need this for school supplies and Pantry Packs
 - Moving to a new online facilities reservation called Facilitron – if you need to reserve facilities, email president@wilderptsa.net to be added to the account
 - Advocacy & Legislative Basics Zoom training on September 17th for anyone interested in learning more

4. Secretary's Report: 5 minutes

- Approval of minutes from August 21, 2025 Board Meeting – Moved into Record
- Vote on Standing Rules
 - Changes to points 8, 11, 23
 - MOTION to approve the standing rules as presented for School Year 2025-2026.
 - MOTIONED: LINDSEY E
 - SECONDED: YES
 - DISPOSITION: PASSED UNANIMOUSLY
- Training requirements
- Conflict of Interest Forms

5. Treasurer's Report: 10 minutes

- Income & Expense Report
- Reconciliation Report
- Insurance Renewal – Request to reach out to Treasurer if there are strong feelings about increasing coverage for \$85 per month
- Presentation and Vote on 2025-26 Annual PTSA Budget
 - Revisions due to lower enrollment
 - Requests by Chairs
 - Art Club added into Art Docent budget

- Reflections – No spend School Year 2024 (district wide art competition)
- MOTION to approve the proposed budget with revisions for School Year 2025-2026
 - MOTIONED: BECKY G
 - SECONDED: YES
 - DISPOSITION: PASSED UNANIMOUSLY
- Discussion about 5th Grade Camp – loss of grant (Approx \$400 per student)
 - Total cost last year ~\$21,000
 - Overnight trip
 - Fundraiser would have to be specific to 5th Grade Camp

6. VP of Communication's Report: 5 minutes

- HUGE website overhaul (unlocking us from PT Office to migrate to our own WordPress instance next year and add new plugins and savings)
- New Newsletter anti-SPAM implemented
- New role/department mapping created to accelerate onboarding (group joins) in future.
- To comply with good data and security standards SSO with MFA enforced to protect PII data. Limited Finance data to Treasurer and webmaster
- Depersonalized functions and contact from personal emails to role-based emails.
- Implemented new store with fast checkout to streamline transactions and add merch (new Store Manager chairperson role created)
- New effort to try and coordinate comms between school/PTSA after substantial feedback

7. VP of Ways & Means Report: 3 minutes

- WAG is off to a great start (over \$8,600 toward \$40,000 goal)– donate before Oct. 3rd; ramping up campaign communications next week
- Parking Raffle is underway

8. VP of Community Events Report: 1 minute

- Carnival - this Friday! Buy your tickets and volunteer.
 - Need Face Painters – Artistry not required. Stencils provided
 - Bounce House Bouncers – Make sure kids are safe and have wrist band
- Heritage & Culture Night moved to Thursday, October 23rd

9. VP of Volunteers: 1 minute

- Need Art Docents and Math Adventures

10. VP of Enrichment – During School: 3 minutes

- VP to reach out to teachers to see interest in Art Docents positions
 - Question: When/Where/Why for Art Docent
 - Answer: Released 9/15/25
- Volunteer opportunities available at wilderptsa.net

11. VP of Enrichment – Before & After School: 3 minutes

- Fall schedule still being finalized – vendor classes are set, teacher classes still being finalized.
- Chaperones are needed for most classes, we can't run the class without so we will cancel if there are no chaperones. Chaperones for Jr Musical Theater and Basketball, all others open. Benefits of being a chaperone – priority registration, tuition is reimbursed at the end of the class, spend time with kids in a learning environment.
- Registration will open on 9/15, same time as theater.

12. VP of Performing Arts: 5 minutes

- Theater has been tagged as a major fundraiser for the PTSA and should therefore be moved from under Enrichment to its own place under a new title of VP Performing Arts which will encompass Theater and the school Talent Show.
- Need to take a vote to sign a contract with a videographer for the show
 - MOTION to approve \$690 to hire professional videographer services for School Year 2025-2026 Theater Production
 - MOTIONED: KATHRINE R
 - SECONDED: YES
 - DISPOSITION: PASSED UNANIMOUSLY
- Theater: 20-50 students, 6 weeks/4 days per week, 2 hrs a day, auditions required, multiple roles, culminating in 3 shows. Junior theater program to participate in the matinee show.
- Registration go live is 9/15/25 at 9am. First 50 to sign up will be guaranteed a spot. Will have waitlisted spots available. Cost to students will remain the same as last year.
- Seating issues raised after last show – looking to bring in stadium seating. Sound issues also impacted last performances so currently looking at hanging and floor mics through Bellevue Lighting.

- Studio East is a more independent producer. Not Mainstream. Requires \$800 for rights to recognized songs. To be spent as part of the theater budget.

13. Wilder Staff & Student Reports: 5 minutes

- **Principal's Report** – Azure G & Amy S (admin intern)
 - Azure is facilitron point of contact
 - Students in Fast Bridge – Available in skyward in November
 - Safety Committee met – First drill conducted with district radio drill. Communications to go out as school drill dates occur.
 - Contractually required to do 2 drills a month.
 - For Volunteers – Must report to the office if signed in.
 - How do volunteers know it's a drill if parents are required to report to office.
 - School will give notice via PA to prior to drills.
 - Art portable cannot hear PA – Known Issue.
 - Parking – Preschool parking lot will be closed to support preschool parents.
- **Staff Report**
- **Student Council Report**

14. New Business/Parking Lot Topics:

- Jordana asks about ability to purchase parking spots? Late rollout will be for sale tonight or at the carnival. Drawing 9/26/25.

15. Meeting Adjourned: 8:00PM