

Laura Ingalls Wilder Elementary PTSA BOD Ethics Policy

Our organization recognizes that while we are all volunteers there is a certain level of expectation that goes with being an elected officer and/or Board of Directors member. As BOD members, we will strive to uphold those expectations in the following ways:

- Remember the goals and mission of this PTSA in all we do. Above all, it is our job to protect the integrity and financial position of Wilder PTSA.
- We will be respectful of other people's time. We will return emails and phone calls expeditiously and we will do our best to complete tasks when we say we will to insure others are not waiting on us.
- We will strive to understand financial and legal aspects of operating as a non-profit organization and PTSA. We will attend trainings as provided by council and state leadership to increase our knowledge base and ensure that our local unit remains in good standing.
- We will be inclusive in our actions. Encourage other parents to participate in the PTSA. Make it a fun and welcoming place to be.
- We will be prepared and fully present at all meetings. We will come to meetings having read the information provided prior to the meeting and be ready to discuss. Cell phones will be muted and put away until the meeting is over.
- Some items discussed at meetings or relayed via BOD email may be confidential. We will be respectful when talking about meeting information outside the meeting and not share information that is pending or private.
- We will show respect and support all decisions of the BOD outside of the meetings, even if we disagree.
- When presenting a position we will examine both sides and seek input. We will respect differences in opinion and work toward seeking agreeable options.
- When conflicts arise we will make efforts to resolve them so they do not interfere with working relationships. We will work to solve the problems without placing blame.
- When at all possible we will enthusiastically support all PTSA events with our time and presence.
- We will encourage and appreciate our volunteers and work to develop leaders for future BOD and committees.
- We will evaluate our efforts at the end of the year and suggest changes for the following year.

By signing this document I will adhere to the following guidelines for the 2015-2016 year of service.

Signature

Date